

***Sample Letter
Fair Credit Reporting Act***

Notice of Adverse Action

[Date]

Dear [Applicant]:

Thank you for your interest in employment with [Company]. We regret to inform you that we are unable to further consider you for employment at this time. This decision was influenced in whole or in part upon information contained in a consumer report furnished by Lagniappe Resources, Inc.. Attached are copies of this information and a copy of your rights under the Fair Credit Reporting Act.

Lagniappe Resources, Inc. does not make these decisions and is unable to provide you with the specific reasons for them. You have the right to dispute the accuracy or completeness of any information contained in this report by contacting Lagniappe Resources, Inc. directly at the number or address listed below. You may also obtain a fee copy of your consumer report directly from Lagniappe if you request it within sixty (60) days.

**Lagniappe Resources, Inc.
1640 Mount McKinley Drive
Grayson, GA 30017-2980
(877) 978-3626 Toll Free
(678) 407-9501
Attn: Geri Hand**

Thank you for your interest in our company.

Sincerely yours,

Recruiter Name
Company Name

Enclosures: Lagniappe Resources, Inc. Background Report
Summary of Rights under the Fair Credit Reporting Act